



Summary of duties under the CDM regulations under CDM 2007

Construction (Design and Management) Regulations 2007

	All construction projects (Part 2 of the Regulations)	Additional duties for notifiable projects (Part 3 of the Regulations)
Clients (excluding domestic clients)	<ul style="list-style-type: none"> ■ Check competence and resources of all appointees ■ Ensure there are suitable management arrangements for the project welfare facilities ■ Allow sufficient time and resources for all stages ■ Provide pre-construction information to designers and contractors 	<ul style="list-style-type: none"> ■ Appoint CDM co-ordinator* ■ Appoint principal contractor* <p>Make sure that the construction phase does not start unless there are suitable welfare facilities and a construction phase plan is in place.</p> <ul style="list-style-type: none"> ■ Provide information relating to the health and safety file to the CDM co-ordinator ■ Retain and provide access to the health and safety file <p>(* There must be a CDM co-ordinator and principal contractor until the end of the construction phase)</p>
CDM co-ordinators		<ul style="list-style-type: none"> ■ Advise and assist the client with his/her duties ■ Notify HSE ■ Co-ordinate health and safety aspects of design work and cooperate with others involved with the project ■ Facilitate good communication between client, designers and contractors ■ Liaise with principal contractor regarding ongoing design ■ Identify, collect and pass on pre-construction information ■ Prepare/update health and safety file
Designers	<ul style="list-style-type: none"> ■ Eliminate hazards and reduce risks during design ■ Provide information about remaining risks 	<ul style="list-style-type: none"> ■ Check client is aware of duties and CDM co-ordinator has been appointed ■ Provide any information needed for the health and safety file

Principal contractors		<ul style="list-style-type: none"> ■ Plan, manage and monitor construction phase in liaison with contractor ■ Prepare, develop and implement a written plan and site rules (Initial plan completed before the construction phase begins) ■ Give contractors relevant parts of the plan ■ Make sure suitable welfare facilities are provided from the start and maintained throughout the construction phase ■ Check competence of all appointees ■ Ensure all workers have site inductions and any further information and training needed for the work ■ Consult with the workers ■ Liaise with CDM co-ordinator regarding ongoing design ■ Secure the site
Contractors	<ul style="list-style-type: none"> ■ Plan, manage and monitor own work and that of workers ■ Check competence of all their appointees and workers ■ Train own employees ■ Provide information to their workers ■ Comply with the specific requirements in Part 4 of the Regulations ■ Ensure there are adequate welfare facilities for their workers 	<ul style="list-style-type: none"> ■ Check client is aware of duties and a CDM co-ordinator has been appointed and HSE notified before starting work ■ Co-operate with principal contractor in planning and managing work, including reasonable directions and site rules ■ Provide details to the principal contractor of any contractor whom he engages in connection with carrying out the work ■ Provide any information needed for the health and safety file ■ Inform principal contractor of problems with the plan ■ Inform principal contractor of reportable accidents, diseases and dangerous occurrences
Workers/ everyone	<ul style="list-style-type: none"> ■ Check own competence ■ Co-operate with others and co-ordinate work so as to ensure the health and safety of construction workers and others who may be affected by the work ■ Report obvious risks 	